

**Summary of the Decisions Taken at the Meeting
of Joint Commissioning Committee held on 15 September 2016**

Agenda Item No.	Agenda Item	Decision
5	<p>Draft People and Organisational Development (OD) Strategy</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Consider, review and agree the draft People and OD Strategy attached at Appendix 1.</p> <p>1.2 Consider, review and agree the draft People and OD Strategy Action Plan attached at Appendix 2.</p>	<p>Resolved</p> <p>(1) That, subject to the inclusion of reference to the competency framework being used for recruitment and clarity as to the current extent of the harmonisation of terms and conditions, the draft People and Organisational Development Strategy (annex to the Minutes as set out in the Minute Book) be agreed.</p> <p>(2) That the draft People and Organisational Development Strategy Action Plan (annex to the Minutes as set out in the Minute Book) be agreed.</p>
6	<p>Staff Survey 2016 - Action Plan</p> <p>Report of Commercial Director</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Consider, review and agree the draft Action Plan attached at Appendix 1.</p>	<p>Resolved</p> <p>(1) That the draft Action Plan (annex to the Minutes as set out in the Minute Book) be endorsed and it be noted that the final version of the Action Plan would incorporate feedback from the Unions, JEC, Joint Councils Employee Engagement Committee, the Joint Commissioning Committee and the Joint Management Team.</p>
7	<p>Indemnities for Members and Officers</p> <p>Joint report of Head of Law and</p>	<p>Resolved</p> <p>(1) That the respective CDC and SNC Full Councils be</p>

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	<p>Governance and Assistant Director-Transformational Governance</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To recommend to full Council that pursuant to the Local Authorities (Indemnities for Members and Officers) Order 2004 (“the Order”) an indemnity be granted to Members and to officers of the Council in the terms set out in Appendix 1, such indemnity to replace the existing one in place at SNC.</p> <p>1.2 That the Chief Finance Officer secures insurance to cover the liability under the indemnity in the event that such cover is available and subject to him being satisfied that such action would be financially prudent.</p> <p>1.3 That the appointment of a Member to a position with an organisation which comes within the indemnity shall be treated as appointment as a representative of the Council for the purposes of the SNC Members’ Code of Conduct, and as an appointment to a role which is deemed to part of the role of an elected member for the purposes of the CDC Members’ Code of Conduct.</p> <p>1.4 That it be deemed that appointments of Members and officers to organisations (including those where the Council nominates and the organisation formally appoints) be deemed as “advancing the</p>	<p>recommended to agree that, pursuant to the Local Authorities (Indemnities for Members and Officers) Order 2004 (“the Order”) and indemnity be granted to Members and officers of the Councils in the terms set out in the annex to the Minutes (as set out in the Minute Book), such indemnity to replace the existing one in place at SNC.</p> <p>(2) That the Chief Finance Officer be requested to secure insurance to cover the liability under the indemnity in the event that such cover is available and subject to him being satisfied that such action would be financially prudent.</p> <p>(3) That it be agreed that the appointment of a Member to a position with an organisation which comes within the indemnity shall be treated as appointment as a representative of the Council for the purposes of the SNC Members’ Code of Conduct, and as an appointment to a role which is deemed to part of the role of an elected member for the purposes of the CDC Members’ Code of Conduct.</p> <p>(4) That it be deemed that appointments of Members and officers to organisations (including those where the Council nominates and the organisation formally appoints) be deemed as “advancing the interest of the Council” for the purposes the Terms of Indemnity.</p>

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<p>8</p>	<p>Protocol on the Respective Roles of Members and Officers and Dealing with Conflicts of Interest and Ethical Walls Procedure</p> <p>Joint report of Head of Law and Governance and Assistant Director - Transformational Governance</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To consider and recommend to both full Councils the adoption of the updated Protocol on the Respective Roles of Members and Officers and Dealing with Conflicts of Interest and Ethical Walls Procedure.</p>	<p>Resolved</p> <p>(1) That the respective Cherwell District Council and South Northamptonshire Council Full Councils be recommended to agree the adoption of the updated Protocol on the Respective Roles of Members and Officers and Dealing with Conflicts of Interest and Ethical Walls Procedure.</p>
<p>9</p>	<p>Establishment of Joint Local Authority Owned Companies</p> <p>Report of Assistant Director - Transformational Governance</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the legal, financial and human resources work that is taking place with regard to the establishment of the companies.</p> <p>1.2 To appoint a Joint Shareholder committee as a sub-committee of the Joint Commissioning Committee consisting of four councillors (2 CDC</p>	<p>Resolved</p> <p>(1) That the legal, financial and human resources work that is taking place with regard to the establishment of the companies be noted.</p> <p>(2) That a Joint Shareholder Committee be appointed as a sub-committee of the Joint Commissioning Committee of 4 councillors, 2 SNC and 2 CDC, (Councillor Rebecca Breese and Councillor Tony Bagot-Webb appointed to represent SNC and authority delegated to the CDC Leader to appoint the 2 CDC Members) with the terms of reference as set out in the annex to the Minutes (as set out in the Minute Book).</p>

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	<p>and 2 SNC) with the terms of reference as set out in section 3 of this report.</p> <p>1.3 To recommend to Cabinet and the Executive that the Joint Commissioning Committee be given delegated powers to take all executive decisions with regard to any established and future shared service and ally executive decisions relating to any joint local authority owned company established pursuant to a shared service business case.</p> <p>1.4 To recommend to Cabinet and Executive that delegated authority be given to the Joint Commissioning Committee to approve the nomination of elected Members and officers to be appointed as Directors by joint local authority owned companies.</p> <p>1.5 To recommend to Cabinet and Executive that officers be requested to establish and register joint local authority owned companies limited by shares comprising a principal Company to be wholly owned by the Councils in equal shares and a subsidiary trading company to be majority owned by the principal company with a minority interest owned by the Councils to enable the Revenues and Benefits Business Case and other future commercial opportunities to be achieved.</p> <p>1.6 To recommend to Cabinet and Executive that delegated</p>	<p>(3) That the South Northamptonshire Council Cabinet and the Cherwell District Council Executive be recommended to give delegated powers to the Joint Commissioning Committee to take all executive decisions with regard to any established and future shared service and all executive decisions relating to any joint local authority owned company established pursuant to a shared service business case.</p> <p>(4) That the South Northamptonshire Council Cabinet and the Cherwell District Council Executive be recommended to give delegated authority to the Joint Commissioning Committee to approve the nomination of elected Members and officers to be appointed as Directors by joint local authority owned companies.</p> <p>(5) That the South Northamptonshire Council Cabinet and the Cherwell District Council Executive be requested to establish and register joint local authority owned companies limited by shares comprising a principal Company to be wholly owned by the Councils in equal shares and a subsidiary trading company to be majority owned by the principal company with a minority interest owned by the Councils to enable the Revenues and Benefits Business Case and other future commercial opportunities to be achieved.</p>

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	<p>authority be given to the Chief Finance Officer in consultation with members of the Joint Shareholder Committee to take all measures necessary to enable the establishment of jointly owned companies, where business cases have been agreed.</p> <p>1.7 To request officers to prepare a detailed implementation plan including a draft business case, financial model, articles of association, shareholder agreement and communications plan for the creation of the companies to be considered by the Joint Commissioning Committee</p>	<p>(6) That the South Northamptonshire Council Cabinet and the Cherwell District Council Executive be recommended to give delegated authority to the Chief Finance Officer in consultation with members of the Joint Shareholder Committee to take all measures necessary to enable the establishment of jointly owned companies, where business cases have been agreed.</p> <p>(7) That officers be requested to prepare a detailed implementation plan including a draft business case, financial model, articles of association, shareholder agreement and communications plan for the creation of the companies to be considered by the Joint Commissioning Committee</p>
12	<p>Draft Business Cases: Joint Planning Policy and Growth Strategy Team and Joint Design and Conservation Team</p> <p>Exempt report of Head of Strategic Planning and the Economy and Head of Development Management</p>	<p>Resolved</p> <p>(1) That the Draft Business Cases for a Joint Planning Policy and Growth Strategy Team and for a Joint Design and Conservation Team be endorsed as the basis for consultation with staff and trade unions.</p> <p>(2) That it be noted that the financial case for each business case would not be completed until the job evaluation process had been completed but that costs were not expected to be higher than those included in the draft business case and may be lower.</p>